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Chief Executive Officer's Scholarship

The Excellence in Education Foundation for PGCPS, Inc. (EEF-PGCPS) recognizes the excellence of student performance maintained by Prince George's County Public School (PGCPS) students. The EEF-PGCPS wishes to promote the qualities exemplified by the excellent performance of students within the school system during the student's educational career. Therefore, the EEF-PGCPS has established the Chief Executive Officer's Scholarship for four **(4)** graduating seniors who best personify "scholars."

The **Chief Executive Officer's Scholarship** will award **$5,000** each to four **(4)** PGCPS graduating seniors who will continue their education at a post-secondary institution.

APPLICATION REQUIREMENTS

- Must be a current PGCPS senior.
- Student must have been in attendance without interruption from ninth to twelfth grades in PGCPS.
- Student must have demonstrated excellence both inside and outside the classroom.
- Student must have maintained a minimum cumulative grade point average of 3.8 for all high school course work.
- Student must be well rounded by demonstrating participation in at least three years of an extracurricular activity in high school or involvement in a service-learning activity with a community organization (going above and beyond the minimum of 24 required service-learning hours).
- Student must include a minimum of two letters of recommendation from educators who taught them during the ninth to twelfth grades; **and** a minimum of one letter of recommendation from sponsor of the extracurricular activity or community organization. (**Note**: Recommendation letters should be on official letterhead (if possible), specific to the scholarship and current, not an admission to college recommendation letter.) Recommenders will receive a request through the Kaleidoscope online application.
- Official transcript must be provided showing student's most current grades and service-learning hours.
- Student must provide documentation of acceptance into a post-secondary institution.
- Student must complete a Kaleidoscope online application form (see link on page 2) and attach all listed items on page 2.

ESSAY - (See additional guidelines and rubric on page 3.)

Students will respond to the following question in a minimum of two (2) typed pages:
- How do you believe PGCPS prepared you for success in a post-secondary institute?
  - ➢ Explain, with clarifying examples, the factors that prepared you for a post-secondary institution. Be sure to include examples and information related to the extracurricular or service-learning activity you participated in for at least three years during your high school years.
  - ➢ Identify an educator in PGCPS that was significant because they provided you with the necessary skills to reach your academic goals.
  - ➢ Give specific details that demonstrate the educator's impact in your life.

EVALUATION

The evaluation process will consist of a review of all submitted application materials by the Scholarship Review Committee. Finalists' applications will be forwarded to the Chief Executive Officer (CEO) or CEO's designee, who may interview the finalists and select the scholarship recipients by **May 12, 2023.**

The application must include the following to be considered complete:

- Completed Kaleidoscope online application form: https://apply.mykaleidoscope.com/scholarships/CEOScholarship
- Official transcript (going above and beyond the minimum of 24 required service-learning hours must be documented on the transcript)
- Post-secondary institute acceptance letter or official email
- Essay
- Documentation of extracurricular or service-learning activity participated in during high school
- Letters of recommendation **specific to the scholarship** (minimum of three; see criteria on page one). Recommenders will receive a request through the Kaleidoscope online application.

INSTRUCTIONS FOR SUBMISSION

All materials submitted with the application become the property of the EEF-PGCPS and will not be returned to applicants.

The completed Google form application and related documents must be submitted as indicated in the timeline below by **March 17, 2023**. **Incomplete applications and applications submitted after the deadline will not be considered.**

TIMELINE

DATE	ITEM
January 2023	Scholarship Committee will send information to the schools and professional school counselors; information posted on PGCPS and Excellence in Education Foundation websites.
By March 17, 2023	**Electronic Scholarship Submission**: **Deadline is March 17, 2023.** Complete online application form: https://apply.mykaleidoscope.com/scholarships/CEOScholarship Attach all components of the scholarship packet - including essay that meets established criteria – in the online application form – **label all components with last name, first name, and name of scholarship for which you applied.** **Questions**: regarding the application send to help@mykaleidoscope.com or general questions to excel.scholarships@pgcps.org and include your last name, first name and name of scholarship applied for in the subject line.
March 20 – April 20, 2023	Scholarship Committee will review application packets – including essays – and determine selection of the top candidates.
By May 12, 2023	Chief Executive Officer (CEO) or CEO's designee may interview finalists and make final selections.
By May 19, 2023	Finalists, parents, and school administrators notified.
June 2023	Finalists and parents invited to attend BOE Recognition Ceremony.

Please direct any questions regarding the application platform to help@mykaleidoscope.com or general questions to excel.scholarships@pgcps.org.
Attachment: Essay Guidelines and Rubric

ESSAY GUIDELINES AND RUBRIC

Please also keep in mind the following criteria:

- The applicant's name and address must appear on the top-right corner of each page of the essay.
- The essay must be typed (double-spaced) in either Times New Roman or Arial (font size 12).
- The essay must be two to three pages in length and must be written using MLA style.
- The essay must be submitted single-sided, not double-sided.

Each applicant's essay will be scored using the rubric below.

	4	3	2	1
General Reflection	Applicant presents a thoughtful and detailed reflection on their academic experience(s) and provides clear examples. The essay meets the criteria set forth.	Applicant completes a reflection on their academic experience(s) and includes some related examples. The essay meets the criteria set forth.	Applicant completes a reflection on their academic experience. Little detail is provided about the experience(s). The essay meets most of the criteria set forth.	Applicant made an attempt to complete reflection on their academic experience(s), but no details about the experience(s) are included. The narrative meets some or few of the criteria set forth.
Academic Awareness	Applicant's reflections show deep personal understanding of the importance of education and post-secondary preparation.	Applicant's reflections show a growing understanding of the importance of education and post secondary preparation.	Applicant's reflections show a limited understanding of the importance education and post secondary preparation.	Applicant's reflections show that s/he is largely unaffected by post-secondary preparation.
Development and Organization of Essay	Applicant's essay has an engaging introduction that orients readers and provides a strong conclusion. It also establishes a natural/logical sequence of reflection, using effective transitions to convey this.	Applicant's essay has an effective introduction and provides a conclusion that sums up the reflection. It has a logical flow, but needs more transitions.	Applicant's essay has an introduction that needs more development and lacks a strong conclusion. It includes unnecessary information and may seem choppy.	Applicant's essay lacks an effective introduction and ends abruptly. It also includes distracting information and has no clear sequence of events/thoughts.
Language Usage	Applicant's essay maintains a clear point of view, uses relevant descriptive details, and shows a command of English language conventions.	Applicant's essay maintains a point of view and includes relevant descriptive details. There may be a few errors in conventions.	Applicant's essay has some lapses in point of view, lacks effective descriptive details, and has some distracting errors in conventions.	Applicant's essay lacks a clear point of view, mostly lacks or offers no effective details, and has major errors in conventions.